



Full Time Staffing Coordinator Position

We are a senior housing campus offering Assisted Living, Memory Care and Independent Living who is looking for a staffing coordinator. We are proud of our commitment to provide quality care and housing to those who have served us so well. If you are detail oriented, organized, able to multi-task and prioritize, has strong computer skills and loves seniors to join our team. Key responsibilities include scheduling care staff, staff education tracking, conducting initial interviews, and assisting the nursing staff with file maintenance, faxing and documentation follow up. This is a FT position. Previous experience in a similar position is preferred. If you believe you would be a good fit for this position and you live by the values of integrity, hard work and respect for the elderly, then you may be the candidate we're looking for!